Introduction

This document shows how an administrator approves the Urkund application, and subsequently how to install and use the application.

Administrator - Approve application

A Global Admin in Office 365 must approve the application in your tenant.

- Log in at https://ouriginal.haldor.se using your Microsoft account.
- The first time you log in as a Global Admin you have to approve the portal’s access to your information. By accepting the permissions the portal is able to obtain the needed basic information about you and the tenant.
• Click on ‘Consent to Ouriginal’ to approve the application.

Welcome to Haldor!
Bruno, we are excited to have you onboard!

Ouriginal/Urkund (Plagiarism checker)
The Plagiarism checker allows you to check documents in assignments submitted by your students for plagiarism. You can view the status of these documents directly within the tab. Powered by Ouriginal and Haldor.
Click on ‘Try’ below to register our app with your tenant, and send Urkund Sales an email at sales@ouriginal.com. We need to set up your account for testing with an Ouriginal account. Since you have to have an account with Ouriginal to use this fully, contact Ouriginal Sales at sales@ouriginal.com so we can set up your Ouriginal-account with the integration.

If you are a Global Administrator of your Office 365 tenant, you can consent to this application here.

Consent to Ouriginal/Urkund (Plagiarism checker)

If you are not a Global administrator, please send an email to your administrator from this page. The admin will get an email with information about what to do. You will be able to see the information sent to your administrator and also add your own message.

Send an email about this application to an admin

• Click on “Grant permissions”

The action you are trying to perform needs additional permissions.
Consenting to applications need to be done by an administrator. This includes giving the portal access to some data to be able to configure the services. We are not able to see if you are an administrator, so if you are not, you will get an error when trying to proceed with this account. On the next screen, you will be able to log in with another account if you need to.

The specific service that you are trying to consent is going to need two consents. They will appear as consent screens when you continue.

1. Permissions for the portal - This is needed for service configuration.
2. Permissions for the service that you want to use - This is needed to run the service.

You will be signed out after clicking the button to refresh your cached grants. When you get back to the action-page, please retry the action!

Grant permissions

• You will be asked to log in again. It is important that you log in using the same Microsoft-account as you used before (assuming you are a global admin).
• Click Accept.
After logging in, a new approval box will appear. This time to approve the application. Click Accept.
Ouriginal for MS Teams - Guide

- Once approved, the administrative part of the process is completed.

support@haldor.se.
User-Install application

The Ouriginal application is a Teams tab and is installed for a team.

- Click "Apps" located in the lower left corner of Teams.
- Use the search function and search for "Ouriginal".
- Click the Ouriginal-icon.
- Click "Add to a team".
In the search box, type the name of the team you want to add the Ouriginal application to. When you have found the team, click on 'Set up a tab'.
• If you get the message “No school is set” choose your school. If you do not get this message, continue to the next step in this guide.
You now have to choose how the application should be configured. Select "Microsoft Assignment" and click Save. Ouriginal is now added as a tab in your selected team.
How to use the Ouriginal integration in Teams

- When the Ouriginal tab is in place in your team, simply click on the tab to access the application.
- If you have created an assignment in Microsoft’s Assignments and students have submitted their work, those submissions will appear.
- The teacher can choose to share the Ouriginal analysis report with the students using the button.

![Image of Ouriginal tab in Teams]

**Assignments**

Click an assignment to see submitted documents for the assignment.

- Fri, 5 Feb: Lådkamera
- Tue, 8 Jun: Olika väder

- The assignments are listed in chronological order. Click on one of the assignments to see the student’s submitted assignments.

![Image of Ouriginal analysis report]

- Submit one or more documents for analysis by selecting the document(s) and clicking "Submit for control". The status of the document is then set as "Sent". The analysis of a document usually takes between 5 to 15 minutes. The status does not change in real time.
Troubleshooting - Error Messages

If the configuration of your integration between Office 365 and Ouriginal is not complete, you might receive an error message while trying to install the application in a tab in your team.

“No school is registered” - The most likely error message you will see is that there is no school is registered. This means that no configuration had been made for your account or that there is no connection between your school and Ouriginal. If there are schools in the drop-down list, then choose your school and continue. If there are no schools in the list, or if your school does not appear in the drop-down list, please contact your administrator or email support: support@ouriginal.com.

“Too little text” - For a document to be analysed, a certain amount of text is required. If you do not reach that limit, you will get the error message “Too little text to be analysed”.

“File type not supported” - You may also receive an error message that the file type is not supported. However, please note that the most common file types are supported. Even ClassNotebook/OneNote if you include pages from it in the assignment.
Update to the integration: February 2022

The Teams integration has been updated recently and you can upgrade to the latest version of the app by going in to “Manage team” and choosing “Update” on the “Apps” page.

The upgrade does not happen automatically and must be done by you as an owner of your team.
After you have updated to the latest version, you need to go into the Ouriginal app tab and update the “Settings”. On the settings page, just click “Save”.

When this is done, you should have the new version of the app.